

Use of PTA Funds

Approved uses of school PTA funds should be in line with the mission and objectives of the PTA body as a whole.

A PTA, working with the school Principal, may choose to grant money to the school for a specific purpose that supports the mission of the PTA. A Grant Request Form must be filled out and signed by the PTA President, PTA Treasurer, and the Principal prior to expending the funds. Any unused funds should be returned to the PTA.

The PTA is not the school's fundraising arm. PTA funds are to be used by the PTA; not by the school.

"The PTA does not exist to raise funds- PTA raises funds to exist." (PTA President's Handbook)

Appropriate Use of PTA Funds Includes:

- Awards: Purchase and presentation of certificates, frames, trophies, plaques, etc., for outstanding services by students, teachers, parents, volunteers, and administrators.
- Communication/Publicity: flyers/mailings about PTA activities, awards, etc.
- Cultural Arts: sponsorship of cultural arts programs, in particular, the National PTA Reflections program.
- Family Involvement Fellowships: fun nights, magic shows, etc. that are held in an effort to bring about family involvement and participation.
- Hospitality: refreshments for conferences, PTA social activities, etc.
- Leadership Training: PTA workshops, conference, and conventions.
- Parent Workshops/ Seminars: funding of workshops and seminars for parents with regard to education, health, substance abuse, welfare, parenting, or other community issues.
- Postage & Stationery: letterhead, envelopes, stamps, etc
- Promotional Items: items given away that promote the PTA and/ or school (pencils, pens, key chains, etc.)
- PTA Dues: National, State and Council dues
- PTA/School Related Celebrations: Back-to-School Night, Teacher Appreciation Week, etc.
- Scholarships: monetary scholarships for graduation students who have ties to PTA and school/district.
- Special PTA Sponsored Events: dances, movie nights, ice cream socials, family nights, etc.
- Volunteer Appreciation: celebrations, refreshments, certificates, plaques, etc. to reward volunteers.

PTA Funds should not be used for:

- Basic School Supplies: textbooks, workbooks, notebooks, pencils, crayons, poster boards, art supplies, chalk, tape, glue, etc.
- Capital Improvements: purchase/repair of windows, doors, rugs, draperies, stage equipment, gym equipment, microphones, etc.
- Funding School Personnel: providing wages and/or benefits for additional teachers, instructional assistants, administrators, staff personnel, therapists, nurses, counselors, custodians, etc. (The PTA may have to reimburse the school for the cost of custodial services whenever the PTA is conducting an activity in the school building on a Saturday.)
- Playground Equipment: swings, slides, climbing bars, etc. (If a PTA purchases and/or pays for installation of any playground equipment, they may be liable for any injuries sustained.)
- School Office Equipment: copiers, shredders, desks, chairs, etc. nor repair on any such equipment.
- Technology: computers, monitors, printers, scanners, document cameras, smart boards, iPads, headphones, etc.

School LAND Trust Funds- What they may be used for

Each school's COmmunity Council shall create a plan to use its allocation of School LAND Trust Funds. Planned expenditures shall have a direct impact on the instruction of students in the particular school's areas of most critical academic need and consistent with academic priorities of the district. Positive behavioral interventions must be tied directly to an academic goal.

School LAND Trust Funds may not be used for: expenses for non-academic in-school, co-curricular, or extracurricular activities. Student incentives purchases with School LAND Trust funds may not exceed \$2/student/academic school year.

Teacher Student Success Act (TSSA) Funds- What they may be used for

These funds must be used by a school to improve school performance and student academic achievement. A Student Success Plan must be prepared by each school that delineates the planned expenditures and how they will improve school performance and academic achievement. These plans and use of TSSA funds must be tied to the Murray City School District's Board of Education Standards.